

# Santa Rosa Senior Center

## Introduction to Beginning Internet/E-mail

### Week 1

#### Working with Internet

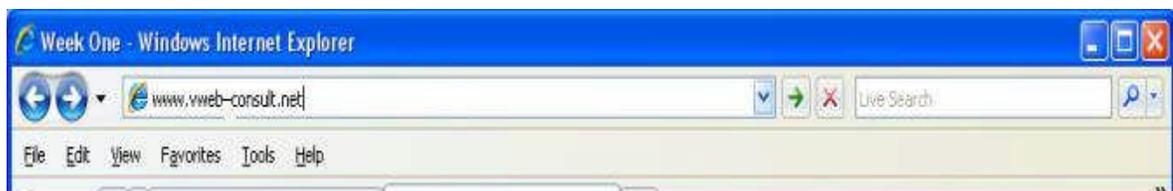
##### Getting on the Internet

- Start your computer.
- Sign on to your internet provider: at home, if you use a:
  - Modem: this means that you will have to let your computer dial into your ISP and establish a connection by following your providers instructions.
  - DSL, Broadband, or Cable: your computer is always connected to the ISP and the Internet, so you don't have to do anything special to go on line.
- Find the icon for Microsoft Internet Explorer (a blue lower case E). After you connect with the ISP and click on it. This will open your Internet Explorer browser.
- The first page that is displayed is called the Homepage.

##### Navigating the Internet

##### Navigation Buttons

- Look for the bar that says File, Edit, and View: open each drop down menu to see what is inside.
- Look for the Address bar: type a web page address into the address dialog box and press enter on the keyboard. This will take you to the web page.



- Look for the button that Left or Right arrow.
  - Use the Back or Forward arrow button to go to pages you have opened.
  - Use the drop down arrow to choose a page to go to.
- Look for the little house: this will get you back to the Homepage.
- Look for the button that looks like revolving arrows: this will refresh the page you are on.
- Find the word Favorites in two places: if you like a web page, put the web address in Favorites so you can return to the page without typing the address in the address bar.
- Find a place on the web page where the arrow turns to a hand. This is a hyperlink that will let you link to another web page.

## **Search Engines**

Search Engines are a way to find items of interest on the Internet. They are like giant card catalogs in a library. You will type a request for information into the search bar to process the request for information: Google, MSN, Yahoo, Ask have search engines on the website Homepage. We will use Google for this lesson.

- The web address for Google is:
  - Look at the Address Bar.
  - Type the web address for Google. (Make sure you include the http://)
  - Type the following: <http://www.google.com>.
- Press the return key on the key board to go to Google Searching for something:
- In the search bar type a word or words describing what you want to find. We are going to look up information about Scottish fold cats.
- In the search bar type: Scottish fold cats
- Click Search
- The search page opens and displays all the references to Scottish fold. Notice that there are many hundreds. Click on the first reference and you will be taken to the page on Scottish fold cats.

- When there are too many references to view, you can refine your search. For example: you might want to view: Scottish fold cats and kittens.
- This is my homepage: <http://www.vweb-consult.net>

Many websites have their own search engines.

Here are some search engine web addresses: Make sure you add these into your Favorites

- <http://www.google.com/>
- <http://www.msn.com/>
- <http://www.yahoo.com/>
- <http://www.ask.com/>
- <http://www.webcrawler.com>

Click on the hyperlink to go to more Web addresses: [Exploring More Web Links](#)

### Getting on Our Class Email Account

Instruction for Getting to Yahoo!

The class you are taking has an email account set up Yahoo. Class members will use this account to send email from other computers. I will also use this email account to send information to class members about class functions. I encourage you to email each other using this account.

- Below are the instructions for getting to the class Yahoo Email account:
- Make sure you are on the Yahoo! Homepage: <http://www.yahoo.com>.
  - Find the Address bar on the current Homepage.
  - Click on the white Address box area in the Address bar. This should highlight (or select) the contents of the white box. Click the backspace key and erase the contents of the Address box.
  - If the contents are not selected, you can click your mouse after the last letter of the last word and use your backspace key to erase the contents. Click inside the white area of the Address box to make sure the blinking cursor is showing.
- Type the following into the Address box: <http://www.yahoo.com>

- Press Enter on the keyboard.
- Find the Mail icon on the Yahoo! Homepage and click it.
- This will take you to the Sign In page.
- Find the Email Address white box on the right side of the page. You will find two boxes: User ID and Password: The account user name and password are:
  - Yahoo ID: [irsrsenior@yahoo.com](mailto:irsrsenior@yahoo.com)
  - Password: santar
    - Click in the User Name box to make sure the blinking cursor is in it.
    - Type a Yahoo ID in the first box. Use the Yahoo email address name you were given in class
    - Click on the Password box to make sure the blinking cursor is in it.
    - Type the Yahoo email password and click Sign In. This will take you to your Yahoo email homepage.

Remember: You can access the class account by going to [www.yahoo.com](http://www.yahoo.com) and clicking on Mail. Sign In to the account using the user name and password for the class account: You will be able to read messages sent to this account. Remember: use Favorites to get to Yahoo. Click on Mail to go to the Sign In page. Type the users name and password. Click Sign In and this will take you to the class account.

# Working with the Internet

## Vocabulary

- |              |                        |
|--------------|------------------------|
| 1. Browser   | 8. Back                |
| 2. ISP       | 9. Forward             |
| 3. Modem     | 10. Stop               |
| 4. DSL       | 11. Refresh            |
| 5. Cable     | 12. Home               |
| 6. Title bar | 13. Favorites Etc.     |
| 7. Menu bar  | 14. Address bar        |
| 1. File      | 15. Type a web address |
| 2. Edit      | 16. Go                 |
| 3. View      | 17. Homepage           |
| 4. Favorites | 18. Hyperlinks         |
| 5. Tools     | 19. Search engines     |
| 6. Help      | 20. Refine a search    |
| 7. Tool bar  |                        |